

**FRIENDLY VOLUNTEER FIRE DEPARTMENT
CONSTITUTION AND BY-LAWS**

CONSTITUTION AND BY-LAWS OF THE FRIENDLY VOLUNTEER FIRE DEPARTMENT

(WRITTEN MARCH 5, 2026)

NAME

THIS ORGANIZATION SHALL BE KNOWN AS THE FRIENDLY VOLUNTEER FIRE DEPARTMENT (STATION 1) LOCATED AT 927 HARRINGTON STREET NEWBERRY, SC 29108. HEREAFTER IN THIS DOCUMENT, FRIENDLY VOLUNTEER FIRE DEPARTMENT SHALL BE REFERENCED AS "DEPARTMENT".

PURPOSE

THE PURPOSE OF THIS ORGANIZATION SHALL BE:

1. TO SAVE AND PROTECT LIFE AND PROPERTY
2. TO PROMOTE COMMUNITY RISK REDUCTION
3. TO PROMOTE GOOD WILL AND COOPERATION IN THE COMMUNITY THROUGH ACTIONS, DEEDS, AND WORDS IN A PROFESSIONAL AND DIGNIFIED MANNER

HISTORY

THE DEPARTMENT WAS FORMED ALONG WITH 9 OTHER DEPARTMENTS, BY THE ACT OF THE COUNTY'S STATE DELEGATION THROUGH AN EFFORT WHICH BEGAN IN 1960. THE EFFORT PROGRESSED WITH A PUBLIC DELEGATION MEETING AT THE NEWBERRY COURTHOUSE ON JULY 18, 1961 WITH A RECOMMENDATION TO FORM A SYSTEM; FOLLOWED BY, IN 1962, 10 STATIONS BEING OPENED. STATION 1 OPENED WITH 18 MEMBERS AND OTIS L. WHITAKER AS THE CHIEF. (NEWBERRY OBSERVER AND HERALD NEWS, PAGE 19-B {NO YEAR NOTED})

SECTION 1 ORGANIZATIONAL STRUCTURE

A. THIS ORGANIZATION SHALL CONSIST OF THE FOLLOWING:

- 1) CHIEF
- 2) TWO (2) ASSISTANT CHIEFS – ONE OVER ADMINISTRATION; ONE OVER OPERATIONS
- 3) TWO (2) CAPTAINS – ONE OVER ADMINISTRATION; ONE OVER OPERATIONS
- 4) TRAINING OFFICER
- 5) PRESIDENT
- 6) SECRETARY
- 7) TREASURER
- 8) TIERS OF ACTIVE DUTY "FIREFIGHTERS" TO CONSIST AS FOLLOWS:
 - A. INTERIOR STRUCTURAL FIREFIGHTERS
 - B. EXTERIOR FIREFIGHTERS/FIREFIGHTERS IN TRAINING
 - C. DRIVER /OPERATORS
 - D. SUPPORT PERSONNEL
- 9) JUNIOR MEMBERS
- 10) HONORARY/RETIRED MEMBERS
- 11) CHAPLAIN

i. PERSONNEL FROM THE ABOVE LINES ONE (1) THROUGH EIGHT (8) ARE CONSIDERED ACTIVE DUTY FIREFIGHTERS AND AS SUCH ARE ELIGIBLE FOR FULL BENEFITS FROM ANY AND ALL SYSTEMS PER THOSE SYSTEMS' INDIVIDUAL QUALIFICATIONS.

ii. AD-HOC COMMITTEES MAY BE ESTABLISHED BY THE CHIEF OR PRESIDENT DEPENDING ON THE NATURE OF THE WORK BEING PERFORMED BY THE COMMITTEE – OPERATIONAL OR ADMINISTRATIVE.

SECTION 2 - ELECTIONS

- I. OFFICERS ARE TO BE ELECTED AT THE MAY MEETING AND TAKE OFFICE IMMEDIATELY THEREAFTER; SERVING A PERIOD OF TWO (2) YEARS.
- II. OFFICERS ARE TO BE ELECTED IN THE ORDER AS FOLLOWS: CHIEF, TWO (2) ASSISTANT CHIEFS, TWO (2) CAPTAINS, ON ODD YEARS.
 - a. THEY SHALL BE VOTED ON SEPERATELY, BEGINNING WITH THE CHIEF.
- III. THE PRESIDENT, SECRETARY, THEN TREASURER ARE ELECTED ON EVEN YEARS.
 - a. THEY SHALL BE VOTED ON SEPERATELY, BEGINNING WITH THE PRESIDENT.
- IV. NO ELECTED POSITIONS SHALL SERVE IN A DUAL CAPACITY WITHIN THE DEPARTMENT.
- V. NO CHIEF OFFICER OF THE FRIENDLY VOLUNTEER FIRE DEPARTMENT MAY SIMULTANEOUSLY HOLD A CHIEF OFFICER POSITION WITH OTHER NEWBERRY COUNTY FIRE OR RESCUE AGENCIES.
- VI. VACANCIES OF OFFICERS DUE TO DEATH, RESIGNATION, ETC. SHALL BE FILLED BY APPOINTMENT FROM THE CHIEF FOR THE UNEXPIRED TERM.
 - a. IF THE VACANCY IS THE CHIEF OF DEPARTMENT, THE DEPARTMENT WILL ELECT ANOTHER CHIEF AT THE NEXT AVAILABLE DEPARTMENTAL MEETING.
 - i. THE OPERATIONS CHIEF WILL FULFILL DUTIES UNTIL THAT ELECTION TAKES PLACE.

SECTION 3 - FINANCES

- I. AN INTERNAL AUDIT COMMITTEE SHALL BE COMPRISED OF TWO (2) NON OFFICER MEMBERS APPOINTED BY THE PRESIDENT TO AUDIT THE TREASURER'S BOOKS IN JANUARY OF EACH YEAR.
- II. THE FISCAL YEAR WILL BEGIN ON JANUARY 1ST AND END ON DECEMBER 31ST.
- III. THE TREASURER WILL OFFER A FINANCIAL REPORT AT EACH MONTHLY MEETING OF ALL ACTIVE ACCOUNTS OF THE DEPARTMENT.
 - a. THE TREASURER WILL COMPLY WITH ALL GOOD ACCOUNTING PRINCIPLES AND STATE FIREFIGHTER ASSOCIATION ONE PERCENT ACCOUNTING RULES.
 - b. THE TREASURER WILL ATTEND INITIAL TRAINING ON THE ONE PERCENT ACCOUNTING RULES AND STAY ABREAST, THROUGH CONTINUING EDUCATION, OF THOSE RULES.

SECTION 4 – MEMBERSHIP APPLICATION, PROCESSING, AND TERMINATION

- a. ANY PROSPECTIVE MEMBER MAY CONTACT ANY MEMBER OF THE DEPARTMENT TO RECEIVE AN APPLICATION.
 - i. APPLICATION PACKETS WILL BE MADE AVAILABLE IN THE OFFICE OF THE DEPARTMENT

- b. THE APPLICANT FOR FULL MEMBERSHIP MUST BE AT MINIMUM EIGHTEEN (18) YEARS OF AGE, OF GOOD MORAL CHARACTER, LIVE IN THE COUNTY OF NEWBERRY, AND FREE OF FELONY CHARGES OR CRIMES OF MORAL TURPITUDE.
 - a. APPLICANTS FOR JUNIOR MEMBERSHIP SHALL BE AT LEAST 14 YEARS OF AGE.
- c. A RECEIVED, COMPLETED, APPLICATION PACKETS SHALL BE REVIEWED BY THE OFFICERS AND RECOMMENDATIONS FORMULATED BY THAT GROUP, AND THEN THE APPLICATION CAN BE PRESENTED TO THE DEPARTMENT BY THE ADMINSTRATIVE CHIEF.
- d. THE MEMBERSHIP WILL VOTE ON THE APPLICATION AS PRESENTED WITH THE MAJORITY VOTE RULING.
 - a. THE VOTE IS CONTINGENT UPON SUCCESSFULL COMPLETION OF THE ITEMS IN ITEM e. BELOW.
- e. THE APPLICATION PACKET WILL THEN BE OFFERED TO THE NEWBERRY COUNTY EMERGENCY MANGEMENT DIVISION FOR FURTHER PROCESSING, INCLUDING CRIMINAL BACKGROUND CHECK AND DRUG TESTING. AFTER REVIEW AND APPROVAL BY THE NEWBERRY COUNTY EMERGENCY MANGEMENT DIVISION, THE APPLICATION WILL BE RETURNED TO THE ADMINSTRATION CHIEF WITH NOTATION OF ACCEPTANCE OR ISSUE.
- f. FOR PERSONNEL TRANSFERING FROM OTHER NEWBERRY COUNTY DEPARTMENTS, THE APPLICATION PACKET MUST BE COMPLETED; THE PACKET WILL BE REVIEWED BY THE OFFICERS; AND IF APPROVED, WILL BE OFFERED TO THE PRESIDENT FOR VOTE BY THE DEPARTMENT MEMBERS.
- g. UPON APPROVAL OF A NEW APPLICATION, THE NEW APPLICANT SHALL BE PLACED ON A SIX (6) MONTH PROBATIONARY PERIOD AS A PROBATIONARY MEMBER.
 - a. THE ADMINISTRATIVE CHIEF WILL PRESENT AND THE MEMBERSHIP SHALL REVIEW THE NEW PROBATIONARY MEMBERS PROBATIONARY PERIOD RECORD AND APPROVE OR DISAPPROVE FOR FULL MEMBERSHIP.
 - i. THE PRESENTATION AND CONSIDERATION WILL INCLUDE RESPONSES, TRAINING, DEPORTMENT, AND ATTENDANCE.
 - b. IF THE PROBATIONARY MEMBER IS NOT APPROVED, WRITTEN NOTIFICATION MUST BE PROVIDED TO THE PROBATIONARY MEMBER BY THE SECRETARY.
 - c. THE CANDIDATE CAN RE-APPLY FOR MEMBERSHIP IN 6 MONTHS OF FULL DEPARMENT PROBATIONARY ENDING VOTE.
 - d. ONCE OFF OF PROBATION, THE RECRUIT WILL THEN BE ADDED TO THE ASSOCIATION AND STATE FIRE ROSTERS.
- h. ANY MEMBER LEAVING THE DEPARTMENT SHALL PROVIDE A WRITTEN RESIGNATION LETTER TO THE ADMINSTRATION CHIEF AND RETURN ALL ISSUED EQUIPMENT, UNIFORMS AND PROPERTY AT THE TIME OF RESIGNATION.
- i. DISSMISSAL MAY BE FOR REASON, AND IF SO DOCUMENTED; OR WITHOUT REASON PER SOUTH CAROLINA "RIGHT TO WORK" STATE REQUIREMENTS.
 - a. DISSMISSALS MAY BE BROUGHT BEFORE THE MEMBERSHIP IF PERTINENT OR MANAGED BY THE CHIEF AND OFFICERS TO PROTECT THE MEMBER'S RIGHT TO EXPECTED PRIVACY.
- j. MEMBERS DISMISSED WILL HAVE WRITTEN DOCUMENTATION ADDED TO THEIR PERSONNEL FILE DOCUMENTING REASONS FOR DISMISSAL, AND THEN NOTIFIED BY THE SECRETARY.

SECTION 5 - TRAINING

- a. MEMBERS OF THE DEPARTMENT MUST RECEIVE AND COMPLETE THE TRAINING AS REQUIRED BY THE NEWBERRY COUNTY BOARD OF RURAL FIRE CONTROL STANDARD OPERATING POLICIES /

GUIDELINES OR THE DEPARTMENT POLICIES, WHICHEVER ARE GREATER, FOR THEIR RESPECTIVE POSTION/TIERS WITHIN THE DEPARTMENT.

- b. THESE EDUCATIONAL AND TRAINING OPPORTUNITIES ARE TO BE COMPLETED WITHIN THE EARLIEST TIMEFRAME AS OUTLINED BY ANY FURTHER POLICY.
 - a. FAILURE TO COMPLETE TRAINING MAY RESULT IN RECLASSIFICATION TO ANOTHER TIER OF MEMBERSHIP OR ULTIMATLEY DISMISSAL FROM THE DEPARTMENT.
- c. THE CHIEF, OR THEIR DESIGNEE, SHALL HAVE THE AUTHORITY TO OVERSEE ALL TRAINING AS OUTLINED IN THE DEPARTMENTS STANDARD OPERATING POLICIES AND GUIDELINES MANUAL.
- d. GRANDFATHERING OF ANY TRAINING REQUIREMENTS WILL ONLY BE ALLOWED FOR MEMBERS WHICH HAVE BEEN ON ACTIVE DUTY ROSTER WITH NEWBERRY COUNTY SINCE THE YEAR 2000 OR PRIOR.
 - a. ACCEPTED CONTENT FOR GRANDFATHERING EQUIVILANCY SHALL BE AT THE DISCRETION OF THE CHIEF AND BASED ON ACCEPTED NATIONAL STANDARDS AND PRACTICES.

SECTION 6- ONE PERCENT RETIREMENT PROGRAM

- a. ONCE A MEMBER IS OFF OF PROBATION AND BEEN A NON-PROBATIONARY MEMBER FOR ONE FULL CALENDAR YEAR, THE MEMBER SHALL BE ELIGIBLE FOR DISTRIBUTION OF LENGTH OF SERVICE PROGRAM (LOSP) FUNDS THROUGH THE SOUTH CAROLINA STATE FIREFIGHTERS ASSOCIATION ONE PRECENT (1%) PROGRAM.
- b. THE LOCAL SUPERVISORY BOARD SHALL MAINTAIN ALL RECORDS ASSOCIATED WITH CONTRIBUTIONS AND ALLOCATIONS AS APPROVED BY THE DEPARTMENTAL MEMBERSHIP.
- c. IN ORDER FOR AN ELIGIBLE MEMBER TO RECEIVE AN ALLOCATION OF FUNDS, THE MEMBER MUST MEET THE CRITERIA FOR THE SOUTH CAROLINA VIP TAX INCENTIVE PROGRAM AS ADMINISTERED BY THE DEPARTMENT.

SECTION 7 - DUTIES OF MEMBERS

- a. UPON ALARM ACTIVATION FOR THE DEPARTMENT, ALL MEMBERS SHALL REPORT TO THE LOCATION OF THE ALARM OR THE STATION AND REPORT TO THE INCIDENT COMMANDER FOR ASSIGNMENT.
- b. EACH MEMBER SHALL RESPOND WITH ABSOLUTE DUE REGARD TO THEMSELVES, OTHER RESPONDERS, AND THE PUBLIC PER DEPARTMENT POLICY AND TRAINING.
- c. THE DEPARTMENT WILL ONLY ALLOW EMERGENCY LIGHTING RESPONSE USAGE (CODED RESPONSE) ON PERSONAL VEHICLES WHEN THE FOLLOWING ARE MET:
 - i. INTERIOR FIREFIGHTER TRAINED.
 - ii. THE MEMBER MUST BE OFF OF PROBATION.
 - iii. THE MEMBER MUST HAVE TAKEN TIMS TRAINING AND SC FIRE ACADEMY COURSE 1410/POV OPS.
 - iv. APPROVED BY THE CHIEF OR CHIEF OF ADMINISTRATION.
 - v. LIGHT AND SIREN PACKAGES MUST COMPLY WITH STATE LAW REQUIREMENTS.
 - vi. THE MEMBER SHOULD NOTIFY THEIR PERSONAL PROPERTY INSURER OF THE RESPONSE POTENTIAL.

- d. SPECIFIC DUTIES OF MEMBERS SHALL BE OUTLINED IN THE DEPARTMENTAL SOGs / SOPS.
- e. MEMBERS ARE EXPECTED TO ATTEND MONTHLY MEETINGS PER THE POLICY BELOW
 - i. EXCUSED ABSENCES ARE GRANTED FOR FAMILY EMERGENCY OR WORK RELATED ACTIVITIES.
 - ii. ANY MEMBER MISSING THREE (3) CONSECUTIVE MEETINGS OR SIX (6) MEETINGS DURING A CALENDER YEAR WITHOUT NOTIFYING THE CHIEF AND HAVING BEEN AWARDED AN EXCUSED ABSENCE(S); SHALL BE AUTOMATICALLY DISMISSED.
 - a. ANY OFFICER MISSING TWO (2) CONSECUTIVE UNEXCUSED MEETINGS SHALL BE UNDER REVIEW BY THE CHIEF FOR FURTHER REVIEW AND ACTION.
- f. MEMBERS ARE EXPECTED TO PARTICIPATE IN VEHICULAR AND EQUIPMENT MAINTENANCE DETAILS.
- g. MEMBERSHIP TIERS WILL HAVE DIFFERING TRAINING AND PARTICIPATION GUIDELINES.

SECTION 7 - DUTIES OF OFFICERS

CHIEF OF DEPARTMENT- THE CHIEF IS THE EXECUTIVE OFFICER OF THE DEPARTMENT. ULTIMATELY, ALL FUNCTIONS, OUTSIDE OF PRESIDING AT MEETINGS, IS WITHIN THE FUNCTION OF THE CHIEF OF DEPARTMENT. THE CHIEF WILL REPRESENT THE DEPARTMENT AT PUBLIC AND PRIVATE FUNCTIONS.

CHIEF OF OPERATIONS – FULFILLS THE ABOVE RESPONSIBILITIES IN THE ABSENCE OF THE CHIEF ALONG WITH OTHER DUTIES AS ASSIGNED BY THE CHIEF. THE CHIEF OF OPERATIONS IS RESPONSIBLE FOR THE PROPER AND EFFICIENT FUNCTIONING OF THE EMERGENCY RESPONSE ASPECT OF THE DEPARTMENT. THIS SHALL INCLUDE FIRE SCENE OPERATIONS UNLESS A TRANSFER OF COMMAND TO THE CHIEF OF DEPARTMENT HAS OCCURRED. THE CHIEF OF OPERATIONS SHALL UTILIZE A CAPTAIN’S POSITION TO OFFER SUPPORT TO THIS ROLE AND FUNCTIONS IN HIS/HER ABSENCE.

CHIEF OF ADMINISTRATION - FULFILLS THE ABOVE RESPONSIBILITIES IN THE ABSENCE OF THE CHIEF ALONG WITH OTHER DUTIES AS ASSIGNED BY THE CHIEF. THE CHIEF OF ADMINISTRATION IS RESPONSIBLE FOR THE OFFICE, BACKGROUND, AND RECORD KEEPING DUTIES WITHIN THE DEPARTMENT TO INCLUDE PERSONNEL, TRAINING, AND OTHER RECORDS. THE CHIEF OF ADMINISTRATION SHALL UTILIZE A CAPTAIN’S POSITION TO OFFER SUPPORT TO THIS ROLE AND FUNCTIONS IN HIS/HER ABSENCE. IN THE EVENT OF THE ABSENCE OF THE PRESIDENT, THE CHIEF OF ADMINISTRATION SHALL PRESIDE OVER THE DEPARTMENT MEETING(S).

TRAINING OFFICER- PROVIDE TRAINING PROGRAMS AND EDUCATIONAL OPPORTUNITIES FOR THE DEPARTMENT. ANY ADDITIONAL DUTIES MAY BE ASSIGNED BY THE CHIEF. THE TRAINING OFFICER SHALL SERVE AS A MEMBER OF THE DEPARTMENT LEADERSHIP TEAM.

SECRETARY- THE SECRETRAY WORKS WITH THE CHIEF OF ADMINISTRATION IN THE EFFECTIVE COMMUNICATION WITH DEPARTMENT MEMBERS. THE SECRETARY RECORDS MINUTES AND HANDLES DEPARTMENTAL CORRESPONDENCE.

TREASURER- THE TREASURER RECEIVES AND DISTRIBUTES FUNDS OF THE DEPARTMENT AND MAINTAINS ALL ACCOUNTS IN SUPERB ORDER.

PRESIDENT – THE PRESIDENT PRESIDES OVER ALL MEETINGS OF THE DEPARTMENT AND SERVES THE ROLE OF CHAIRMAN IN DEPARTMENTAL MATTERS PERTAINING TO NON EMERGENCY RESPONSE AND IN THE KEEPING OF THESE BY-LAWS.

SECTION 8 - MEETINGS

- a. REGULARLY HELD MONTHLY MEETINGS SHALL BE HELD ON THE FIRST THURSDAY OF EACH MONTH AT THE FIRE STATION. START TIME WILL BE 6:30 PM.
 - i. MEETINGS WILL BE POSTPONED ONE WEEK IF A HOLIDAY PRECLUDES NORMAL BUSINESS OPERATIONS.
 - ii. NO REGULAR MEETING WILL BE HELD IN THE MONTHS OF JULY AND DECEMBER.
- b. THE ANNUAL DEPARTMENT CHRISTMAS SUPPER SHALL BE HELD ON THE FIRST THURSDAY OF DECEMBER AT 6:30 PM UNLESS FACILITIES FOR HOSTING THE EVENT ARE NOT AVAILABLE AND IF SO, THE SECRETARY WILL NOTIFY ALL MEMBERS OF THE CHANGE.
- c. SPECIAL MEETING(S) MAY BE CALLED BY THE PRESIDENT OR BY THE REQUEST OF THE CHIEF.
 - a. THE SECRETARY SHALL NOTIFY ALL MEMBERS BY MEANS OF ELECTRONIC DISPATCH, RADIO, OR OTHER ELECTRONIC MEANS OF THE DATE, TIME, AND PLACE OF ANY SPECIAL MEETING WITH A 24 HOUR MINIMUM NOTICE.
- d. A SIMPLE MAJORITY (50% PLUS 1) OF ACTIVE DUTY MEMBERS CONSTITUTES A DECIDING PRESENCE (QUORUM) OF THE DEPARTMENT.
 - a. A QUORUM MUST BE PRESENT ONLY TO ELECT OFFICERS, OR TO MAKE CHANGES TO THE CONSTITUTION / BY-LAWS.
- e. ANY MOTION AT ANY MEETING OTHER THAN STATED IN ITEM D. ABOVE, SHALL CARRY WHEN RECEIVING SIMPLE MAJORITY APPROVAL (50% PLUS 1) OF THE MEMBERS PRESENT AND VOTING.
- f. ROBERTS RULES OF ORDER SHALL BE THE GUIDELINE FOR CONDUCTING MEETINGS AND BUSINESS OF THE DEPARTMENT.

SECTION 9- HONORARY MEMBERS

- 1) ANY MEMBER SERVING 10 YEARS OF FAITHFUL SERVICE IN GOOD STANDING WILL AUTOMATICALLY BECOME AN HONORARY MEMBER.
 - a. HONORARY MEMBERS ARE WELCOME TO ALL MEETINGS, SOCIAL FUNCTIONS, AND FUND RAISING EVENTS OF THE DEPARTMENT AND HAVE VOICE BUT NO VOTE.
 - b. HONORARY MEMBERS ARE NOT ALLOWED TO OPERATE EQUIPMENT OR PARTICIPATE IN ANY EMERGENCY INCIDENTS.
 - c. UPON NOMINATION BY AN ACTIVE DUTY MEMBER, THE PRESIDENT SHALL BRING THE MATTER BEFORE THE MEMBERSHIP AT A MEETING AS PRESCRIBED IN SECTION 8.
 - d. A LIST OF HONORARY MEMBERS SHALL BE MAINTAINED BY THE SECRETARY TO INCLUDE CONTACT AND BENEFICIARY INFORMATION.
 - e. IF THE HONORARY MEMBER IS ELIGIBLE UNDER STATE REQUIREMENTS, THE DEPARTMENT WILL CARRY THE HONORARY MEMBER AS A MEMBER OF THE SC STATE FIREFIGHTERS' ASSOCIATION AND PAY ALL DUES.

2) A MEMBER IN GOOD STANDING WITH LESS THAN 10 YEARS, MAY BE NOMINATED FOR HONORARY MEMBERSHIP UPON LEAVING ACTIVE DUTY; BY ANY OTHER ACTIVE DUTY MEMBER AND APPROVAL OF THE MEMBERSHIP BY SIMPLE MAJORITY VOTE.

SECTION 10 - FLOWERS AND MEMORIALS

THE SECRETARY OR TREASURER WILL ORDER FLOWERS FOR THE DEATHS OF IMMEDIATE FAMILY MEMBERS OF CURRENT ROSTERED MEMBERS BOTH ACTIVE DUTY AND HONORARY/RETIRED. THE AMOUNT SPENT ON THE FLOWERS WILL BE DETERMINED BY THE DEPARTMENT, AND AS OF THIS WRITING, BE IN THE RANGE OF 60-75 DOLLARS PER EVENT.

- a. FOR THE PURPOSE OF THIS BY-LAWS ITEM, IMMEDIATE FAMILY MEMBER WILL BE SPOUSE, PARENT, GRANDPARENT(S), CHILDREN, AND STEP CHILDREN.

SECTION 11- USE OF THE BUILDING/GROUNDS/MATERIALS

THE BUILDING LOCATED AT 927 HARRINGTON STREET NEWBERRY SC IS, THOUGH A LOCAL GOVERNMENT BUILDING, NOT OPEN TO THE GENERAL PUBLIC. NONE OF THE EQUIPMENT (TABLES, CHAIRS, COOKWARE, UTENSILS, ICE, TOOLS, AND ELECTRONIC ITEMS ETC) IS TO BE REMOVED FROM THE PREMISES EXCEPT BY MEMBERS FOR THEIR PERSONAL USE. MEMBERS ARE RESPONSIBLE FOR SAID ITEMS AND ITS PROPER RETURN. NOTIFICATION SHOULD BE MADE TO ONE OF THE CHIEF OFFICERS PRIOR TO ANY REMOVAL FROM STATION (WITH THE EXCEPTION OF ICE).

SECTION 12 - AMENDMENTS

AMENDMENTS TO THIS CONSTITUTION AND BY-LAWS MAY BE MADE AT ANY REGULAR MONTHLY MEETING BY A QUORUM AND SIMPLE MAJORITY (50% PLUS 1) VOTE OF THE QUORUM. A THIRTY (30) DAY NOTICE SHALL BE GIVEN OF THE MATTER TO BE CHANGED THROUGH THE OFFICE OF THE SECRETARY.

EFFECTIVE DATE: MARCH 05, 2026

SIGNATURE:

FIRE CHIEF: _____
PRESIDENT: _____
SECRETARY: _____

DATE: _____
DATE: _____
DATE: _____